ANNUAL QUALITY ASSESSMENT REPORT
V. T. CHOKSI SARVAJANIK COLLEGE OF EDUCATION, SURAT
YEAR OF REPORT: 2010-2011

1. Kindly provide the details of the institution

Name of the institution:	V. T. Choksi Sarvajanik College of Education
Year of Establishment of the institution:	1961
Address Line 1:	Athwalines,
Address Line 2:	Near Lal-bunglow
City/Town:	Surat
State:	Gujarat
Postal code:	395007
Email Address:	principal@vtcbed.org

2. NAAC Accreditation/Reaccredidation Details

Year of accreditation:	2008
Current Grade:	B
CGPA:	2.58

3. Institutional Status :   Permanent Affiliation

4. Contact Person Details

Name of Head of Institution:	Vinodbhai G. Patel
Contact Phone:	9825762614
Email:	principal@vtcbed.org
Website URL:	www.vtcbed.org
Name of IQAC coordinator:	Dr. K. V. Desai
Email:	drkishorsinh@yahoo.com

5. Details on Programme Development

Number of review Committee recommendations under implementation:	00
Number of NAAC peer team recommendations under implementation:	03
Number of UGC/any other expert committee recommendations under implementation:	00

6. Faculty Details

Total faculty strength as per norms B.Ed:	1+7
Total faculty on rolls:	07
Faculty added during the year:	00
Faculty position vacant:	01
Faculty left during the year:	00
Total number of visiting faculty:	00
Total number of guest faculty:	01

7. Qualification of faculty

Ph.D and Above:	06
M.phil:	01
Masters:	01
Any other(specify):	00

8. Faculty Qualification improvement

Ph.D awarded to existing faculty:	00
M.phil awarded to existing faculty:	00
Any other(specify):	00

9. Administrative Staff Details

Administrative Staff(total sanctioned):	03
Administrative Staff(actual strength):	03
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	00

10.Technical support staff detail

Technical support staff(total sanctioned):	01
Technical support staff(actual strength):	00
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	01

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PART A   INSITITUTE PROGRESSION REPORT

1. Curricular aspect	- B.Ed. is among the most enriched programs in the country - The curriculum is updated from time to time. Last updated in 2009 - Faculty members are invited as resource persons for syllabus framing by government agencies. - Curriculum development process is participatory involving various stake holders and faculties - Curriculum updated based on the current needs of the Schools and advances in knowledge - Formal feedback is obtained from the students. Obtained feedback is utilized for updating the course - The course is job-oriented and family development - Innovative and unique program called Activity based B.Ed. program is conducted by V. T. CHOKSI SARVAJANIK COLLEGE OF EDUCATION,SURAT - Special slots for providing of reasoning and thinking sessions to all students are made available in routine time table - ICT in education is one of the compulsory component of curriculum as internal part - Students for B.Ed. courses are admitted through centralized process at VNSGU, SURAT centralized committee. - NCET norms are strictly adhered to in the admission process and minimum 50% at graduate level. - State governments norms are followed in admission process for reserved categories and other university a per norms. - Remedial sessions are organized for weaker students and enrichment sessions for the brighter ones
2. Teaching-learning and Evaluation	- Faculty members are invited as resource persons for syllabus framing by government agencies. - Year of iBLD focusing cultural input in Education and faculty members are appreciated for it. - Vanche Gujarat Abhiyan - NMEICT - Programme on World Culture by SES - Combining Learning through arts and literature - Awareness Programmes for health awareness and women empowerment - Lectures are supplemented by assignments, seminars workshop - Practice teaching, microteaching, psychological testing and school experience are practical components - Teachers are motivated for attending refresher courses, seminars, workshops etc. - Continuous and comprehensive evaluation process is

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	followed with two and internal evaluation as per norms
	• Transparency and openness hallmark of evaluation system
	• Grade-credit, teacher-based evaluation system is followed
	• Strict adherence to examination schedule, timely evaluation of answer sheets and declaration of results.
	• Student's are gives feedback on their performance and answer sheets are shown to them
	• Result processing is computerized
	• Teaching learning process incorporates ICT component
	• External audit in the form of Comprehensive viva is special feature of evaluation in second semester.
	• Innovative Evaluative practices like peer evaluation in annual lessons, Teacher Evaluation by Students are followed.
	• Education & mental measurement, school Administration are some of the value added courses which are part of B.Ed
	• Important days, co-curricular activities and annual function are observed/ celebrated regularly.
	• Annual Cultural Programme focusing current social context
3.Research,consultancy and Extension	• VTC…. Surat has CTE centre and under CTE various research projects were done and other faculties from other affiliated colleges were invited.
	• Research grant to the lecturers
	• Faculty member is appointed as a Supervisor Teacher for M.Phill
	• Faculty members presented and published research papers.
	• Faculty member awarded Ph.D. (Dr.Jayshree Jambusia)
	• Two Research students received doctoral degree under the guidance of Principal VTCSCE Surat
	• Self instructional material in electronic and digital form is developed
4.Infrastructure and Learning Resources	• Combining Learning through arts and literature and the faculty member was appreciated and assigned a project by the government agencies.
	• Optimal utilization of equipments and computer resources
	• Dissemination of e-contents has been planned
	• Some class rooms are ICT enabled
	• Department has enriched library with 20000 plus books and Reading Room
	• A separate reference section with reading room available
	• ICT networking through IT centre and LCD facility is available
	• Computer lab, Science lab are well equipped
5.Student Support and Progression	• Students were included in the environment awareness programme in a novel way ('Dikariyu' A play performance in cities of Gujarat under Sagar Khedu Scheme initiated by the government of Gujarat.
	• Students avail of hostel, internet and Health facilities of the

		University.
		• Grievances redressal mechanism exists and counseling is provided to students.
		• Remedial classes are arranged for weak students.
		• Special Guidance is given to students aspiring for UGC NET, Slate examination.
		• Stress management/Yoga sessions are conducted.
6. Governance & leadership		• Consultancy and support to Schools in conducting Selections, Management and Professional Development activities.
		• VTC College of education holds key position in VNSG Uni. such as Dean, Member of Syndicate, Chairman of BOS, Coordinator of examinations at B.Ed, M.Ed., Member of staff Selection Committee in various affiliated B.Ed. colleges, Member of LIC for recognition of Education colleges.
		• Academic Calendar is strictly followed. Teaching schedule is adhered to and syllabus is covered on time.
		• Strong emphasis on classroom teaching.
		• Results declared on time.
		• Assessment of students is undertaken through regular and continuous evaluation and end semester examination.
		• Student feedback system is followed for continuous improvement
7.Innovative practices		• iBLD
		• iBLD focusing cultural input in education
		• Collaborative learning
		• Theatre in Education

INNOVATIVE PRACTICES:

PART B:

1	Activities reflecting the goals and objectives of the institution	• iBLD focusing cultural input in education
		• To provide pre-service and in-service teacher different levels of education by incorporating components like Micro teaching, School Experience, and Project based learning.
		• To develop innovative practices in Education through experimentation.
		• To provide extension services by conducting seminars, workshops, field studies, publication and implementing innovations in different institutions.
2.	Add on Courses	• Under pipeline of constructing Add on courses
3.	Innovations in curricular design and transaction	▪ iBLD
		▪ Reasoning and thinking exercises to the students are given for one hour per week.

		▪ Unique and updated curriculum recognized by VNSGU, Surat.
		▪ Active participation of whole faculty in curriculum revision and chairman of the curriculum of frame work.
		▪ Communication, Micro-teaching and Models of Teaching, Educational Measurement and Evaluation, Curriculum Development, School Experience, Project and Psychology Practical Unique features of B.Ed. program.
		▪ On the basis of performance of students after each assessment, remedial classes, personal assistance and tutorial classes are being organized.
		▪ ICT as a internal part of the subject is offered by all students at B.Ed. level.
		▪ Staff Members, Students, Office and library staff are provided with Computer and Internet Facility.
		▪ The advanced learners are given exercises, assignments and extra reading references for enrichment.
		▪ Mentoring system is followed during Micro- Teaching, ICT.
		▪ Activity Based Strategy is used.
		▪ Lecture Method is mostly integrated with discussion.
		▪ Question and answer method, etc. Role playing, Seminar, Quiz, etc. are also used as per the need of the topic.
		▪ Where possible Teaching Aids and Power Point Presentations are made.
		▪ Assessment through objective type questions are the part of question papers.
		▪ Peer & Self Evolution as a good practice is followed
		▪ Test/Assignments are given regularly
4	Inter-disciplinary programs stared	Under pipeline – Experiment is going on (TiE)
5	Examination Reforms implemented	Peer & Self Evolution as a good practice is followed Evolution is continuous and comprehensive, transparent and open with feedback
7	Initiative towards Faculty development program	Staff Members are provided with Computer & Internet Facility. Staff members are encouraged to participate in different national and international seminars and conferences.
8	Total number of seminars/ workshops conducted	4 Seminar/ Workshop
9	Research Project a)Newly implemented b)Completed	(a) 6 project (b) Nil
10	Patents generated if any	NIL

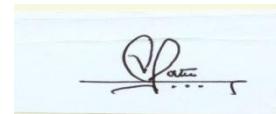|		
11	New collaborative research programme	NIL
12	Research grants received from various agencies	1,35,000/- GCERT
13	Honors/Awards to the faculty	Shikshak Ratna Award was given to Dr.K.V.Desai-Assistant Professor by Sarvajanik Education Society.
14	Internal resources generated	NIL
15	Community Services	Awareness programme on environment in a novel way of Drama throughout Gujarat by faculty and students under the project 'Sagar Khedu' Health awareness programme for the women Women empowerment programme Generating interest in the heritage of our mother tongue Gujarati through the celebration of birth centenary of renowned literary figure Shri. Umashankar Joshi Providing Service by the faculty member as a member of education committee in Andhajan Shala
16	Teacher and officers newly recruited	One Adhyak Sahayak with M.A., Ph.D. appointed as per VNSGU and government rules
	Teaching staff ratio	
21	Improvements in the library services	Computerization of Database of the books in process.
22	New books /journals subscribed and their value	Total Books:14177, Value: 114027/- New Books: - Journals / Magazines: 20, Value: 3391/-
23	Courses in which student assessment of teachers is introduced and the action taken on student feedback	B.Ed. Feedback is analyzed and communicated to respective teachers for improvement
24	Unit cost of education Unit cost = total annual expenditure budget (actual) divided by the number of students enrolled.	6016665 / 100 = 60166.65
25	Computerization of administration and the process of admission and examination, result issue of certificates	Examination, result processing and issuing of certificates is computerized
26	Increase in the infrastructural facilities	New furniture added in computer lab and sound system, LCD projector in assembly hall
27	Technology up gradation	40 new computers were purchased for computer lab Total 14 computer were already running at computer lab , each

		facilities are offices and library 3 laptops given by SES
28	Computer and internet access and training to teachers and students	Internet facility available for teachers and students
29	Financial aid to students	Scholarship to the SC / ST students as per rules of Guj. Govt.
30	Activities and support from Alumni Association	Meet once in a year and collect to improve training programme.
31	Activities and support from the Parent Teacher association	NIL
32	Health services	Common university health services for students available and private doctors serve for students.
33	Performance in sports activities	Active participation of students in Cricket , Volley ball , Badminton , chess , table tennis and all facilities are available in college including play grounds.
34.	Incentive to outstanding sportspersons	Winner certification and prizes distributed on annul day celebration. Approximately 22 prizes and 1 gold medal awarded to we trainee stood frist in the university examination.
35.	Student achievement and awards	University gives Gold medals to students topping B.Ed. exams
36.	Activities of the Guidance and counseling unit	V.T.C. Surat is providing counseling services to needy students.
37.	Placements services Provided to students	Provided some time local school managements are inverted for their need.
38.	Development Programs for non-Teaching staff	Computer training oragained by ses.
39.	Healthy practices of the institution	• Semester system and choice based credit system is followed • Reasoning and Thinking Exercises to the students are given for hour per week. • Unique and updated Curriculum • Active Participation of entire Faculty in Curriculum revision as per uni. Norms • Extensive use of technology in teaching, assessment and research • On the basis of performance of students after each assessment, remedial classes, personal assistance and tutorial classes are being organized. • ICT as a internal assessment subject is offered to the students at B.Ed. level • The advanced learners are given additional exercises, assignments and extra reading references. • Mentoring system is followed during Micro-teaching,

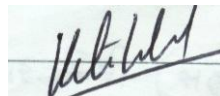| | | | Models of Teaching and ICT
• Activity Based Strategy is used.
• Lecture Method is mostly integrated with Discussion, Question and answer method etc. seminar, quiz,etc are also used as per the need of the topic.
• Wherever applicable, Teaching Aids and Power Point Presentation are made.
❖ Peer & Self Evaluation as a good Practice is followed
❖ Test/Assignment are given and checked regularly
❖ The Software developed by VTC is used for processing Examination result
• Examination and result are conducted and declared in time. |
|---|---|---|
| 40 | Linkages developed with National/International, Academic/Research bodies | ❖ GCERT/NCERT, NCERT, NCTE, NAAC, CCRT, BAOU, IGNOV, NSD,YSCA, SMC, STTI, Com of HE, DEO,DIETS |
| 41 | Any other relevant information the institution wishes to add | The department has always tried to meet the charter of goals and objectives contained in its Vision.
Through different activities Efforts are made to mitigate the discrimination on the basis of sex, caste and religion and region. |

Vijay K. Sevak

Coordinator, IQAC, VTCSCE, Surat

Vinod G. Patel

Chairperson, IQAC VTCSCE, Surat

Approved By Administrative Committee, VTCSCE, Surat

Ketan Dalal
Chairperson Administrative Committee, VTCSCE, Surat
14.10.2014