

ANNUAL QUALITY ASSESSMENT REPORT
V. T. CHOKSI SARVAJANIK COLLEGE OF EDUCATION, SURAT
YEAR OF REPORT: 2009-2010

1. Kindly provide the details of the institution

Name of the institution: V. T. Choksi Sarvajanic College of Education
Year of Establishment of the institution: 1961
Address Line 1: Athwalines,
Address Line 2: Near Lal-bungalow
City/Town: Surat
State: Gujarat
Postal code: 395007
Email Address: principal@vtcbcd.org

2. NAAC Accreditation/Reaccreditation Details

Year of accreditation: 2008
Current Grade: B
CGPA: 2.58

3. Institutional Status : **Permanent Affiliation**

4. Contact Person Details

Name of Head of Institution: Vinodbhai G. Patel
Contact Phone: 9825762614
Email: principal@vtcbcd.org
Website URL: www.vtcbcd.org
Name of IQAC coordinator: Dr. K. V. Desai
Email: drkishorsinh@yahoo.com

5. Details on Programme Development

Number of review Committee recommendations under implementation:	00
Number of NAAC peer team recommendations under implementation:	03
Number of UGC/any other expert committee recommendations under implementation:	00

6. Faculty Details

Total faculty strength as per norms B.Ed: 1+7
Total faculty on rolls: 06
Faculty added during the year: 00
Faculty position vacant: 01
Faculty left during the year: 00
Total number of visiting faculty: 00
Total number of guest faculty: 01

7. Qualification of faculty

Ph.D and Above:	06
M.phil:	01
Masters:	01
Any other(specify):	00

8. Faculty Qualification improvement

Ph.D awarded to existing faculty:	00
M.phil awarded to existing faculty:	00
Any other(specify):	00

9. Administrative Staff Details

Administrative Staff(total sanctioned):	03
Administrative Staff(actual strength):	03
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	00

10. Technical support staff detail

Technical support staff(total sanctioned):	01
Technical support staff(actual strength):	00
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	01

PART A INSITITUTE PROGRESSION REPORT

<p>1. Curricular aspect</p>	<ul style="list-style-type: none"> • The curriculum is updated from time to time. • Curriculum reconstruction under the chairmanship of one of the faculty member of VTCSCE at VNSGU level • All the faculty members of VTCSCE worked as curriculum reconstruction committee of different subjects. • Faculty members of VTCSCE prepared not only the syllabus but support material on books too. • One of the faculty member worked as ICT in Education syllabus and module making for STTI. • Faculty members of VTCSES developed a blue print for different courses. • Curriculum updated based on the current needs of the Schools and advances in knowledge • Formal feedback is obtained from the students. Obtained feedback is utilized for updating the course • The course is job-oriented and family development • Students for B.Ed. degree are admitted through centralized process at VNSGU, SURAT centralized committee. • NCET norms are strictly adhered to in the admission process and minimum 50% at graduate level.
<p>2. Teaching-learning and Evaluation</p>	<ul style="list-style-type: none"> • Faculty members developed support materials and books according to reconstruction of the syllabus. • E-Support material was prepared and uploaded on the learning website like Authors Stream and Power Show by one of the faculty member. • BISAG programmes were prepared by one of the faculty member on demonstration lessons in English • One of the faculty member published a syllabus based book on computer technology • One of the faculty member worked as ICT in Education syllabus and module making for STTI. • Role play for adolescence educations • Result processing is computerized • External audit in the form of Comprehensive viva is special feature of evaluation in second semester. • Innovative Evaluative practices like peer evaluation in annual lessons, Teacher Evaluation by Students are followed. • Annual Cultural Programme focusing current social context
<p>3. Research, consultancy and Extension</p>	<ul style="list-style-type: none"> • Principal was assigned a research project by the government • Dr. Vijay Sevak is appointed as a Supervisor Teacher for Ph.D. by VNSGU • Faculty members published 10 research papers. • Research Grant to the lecturers was initiated by CTE.

4. Infrastructure and Learning Resources	<ul style="list-style-type: none"> • Faculty members developed support materials and books according to reconstruction of the syllabus. • E-Support material was prepared and uploaded on the learning website like Authors Stream and Power Show by one of the faculty member. • BISAG programmes were prepared by one of the faculty member on demonstration lessons in English • One of the faculty member published a syllabus based book on computer technology • One of the faculty member worked as ICT in Education syllabus and module making for STTI. • Role play for adolescence educations
5. Student Support and Progression	<ul style="list-style-type: none"> • Students avail of hostel, internet and Health facilities of the University. • Grievances redressal mechanism exists and counseling is provided to students. • Remedial classes are arranged for weak students. • Stress management/Yoga sessions are conducted.
6. Governance & leadership	<ul style="list-style-type: none"> • Suggestion made by CTE Co-ordinature Dr. Vijay Sevak was accepted at the annual meeting and scheme of Research Grant to the lecturers was sectioned by GCERT • Karmyogi Training Programmes were held at Gujarat Level on Input Reach Environment • Sizable faculty representation on various committees of Apex bodies like NCTE, UGC, IGNOU, BAOU and Universities Faculty involved in selection, Examination and Professional Development activities of the Universities. • Consultancy and support to Schools in conducting Selections, Management and Professional Development activities. • VTC College of education holds key position in VNSG Uni. such as Dean, Member of Syndicate, Chairman of BOS, Coordinator of examinations at B.Ed, M.Ed., Member of staff Selection Committee in various affiliated B.Ed. colleges, Member of LIC for recognition of Education colleges. • Academic Calendar is strictly followed. Teaching schedule is adhered to and syllabus is covered on time. • Strong emphasis on classroom teaching. • Results declared on time. • Assessment of students is undertaken through regular and continuous evaluation and end semester examination. • Student feedback system is followed for continuous improvement
7. Innovative practices	<ul style="list-style-type: none"> • District Centre for CCRT (Training Programme were held and Seven and Five teachers were sent to CCRT Center Delhi and Hyderabad consecutively

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INNOVATIVE PRACTICES:

PART B:

1	Activities reflecting the goals and objectives of the institution	<ul style="list-style-type: none"> • Faculty members published books on reconstructed syllabus • Faculty members published modules and research papers. • To provide pre-service and in-service teacher different levels of education by incorporating components like Micro teaching, School Experience, and Project based learning. • To develop innovative practices in Education through experimentation. • To provide extension services by conducting seminars, workshops, field studies, publication and implementing innovations in different institutions.
2.	Add on courses	-
3.	Innovations in curricular design and transaction	<ul style="list-style-type: none"> ▪ Question Bank ▪ Input Reach Environment ▪ ICT in Education: Blogging and E-learning ▪ Awareness regarding mother tongue through Drama ▪ Cultural Input in Education
4	Inter-disciplinary programs started	-
5	Examination Reforms implemented	Peer & Self Evolution as a good practice is followed Evolution is continuous and comprehensive, transparent and open with feedback
7	Initiative towards Faculty development program	Staff Members are provided with Computer & Internet Facility. Staff members are encouraged to participate in different national and international seminars and conferences.
8	Total number of seminars/ workshops conducted	<ul style="list-style-type: none"> • 2 Seminar / Workshop
9	Research Project	(a) Nil

	a)Newly implemented b)Completed	(b) Development and Standardization of a Writing Aptitude Test in Gujarati
10	Patents generated if any	NIL
11	New collaborative research programme	NIL
12	Research grants received from various agencies	<ul style="list-style-type: none"> • 77354/- GCERT
13	Honors/Awards to the faculty	Shikshak Ratna Award was given to Dr.V.K.Sevak-Assistant Professor by Sarvajanic Education Society. Dr.N.G.Patel got first prize in essay competition.
14	Internal resources generated	NIL
15	Community Services	Students go to Rural School for School Experience/ Practice teaching Programs are organized on regular basis for increasing the awareness pf students related to topics like: Guidance and Counseling, Health and Hygiene, Cancer, AIDS and environmental etc. Community based survey are undertaken. For help to civil hospital patient, Andhjan School etc.
16	Teacher and officers newly recruited	-
	Teaching staff ratio	1:12
21	Improvements in the library services	Computerization of Database of the books in process.
22	New books /journals subscribed and their value	Total Books:14064, Value: 106951/- New Books: - Journals / Magazines: 20, Value: 3391/-
23	Courses in which student assessment of teachers is introduced and the action taken on student feedback	B.Ed. Feedback is analyzed and communicated to respective teachers for improvement
24	Unit cost of education Unit cost = total annual expenditure budget (actual) divided by the number of students enrolled.	$3783381 / 100 = 37833.81$
25	Computerization of administration and the process of admission and examination, result issue of certificates	Examination, result processing and issuing of certificates is computerized

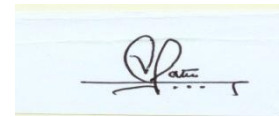
26	Increase in the infrastructural facilities	New furniture added in computer lab and sound system, LCD projector in assembly hall
27	Technology up gradation	40 new computers were purchased for computer lab Total 14 computer were already running at computer lab , each facilities are offices and library 3 laptops given by SES
28	Computer and internet access and training to teachers and students	Internet facility available for teachers and students
29	Financial aid to students	Scholarship to the SC / ST students as per rules of Guj. Govt.
30	Activities and support from Alumni Association	Meet once in a year and collect to improve training programme.
31	Activities and support from the Parent Teacher association	NIL
32	Health services	Common university health services for students available and private doctors serve for students.
33	Performance in sports activities	Active participation of students in Cricket , Volley ball , Badminton , chess , table tennis and all facilities are available in college including play grounds.
34.	Incentive to outstanding sportspersons	Winner certification and prizes distributed on annul day celebration. Approximately 22 prizes and 1 gold medal awarded to we trainee stood frist in the university examination.
35.	Student achievement and awards	University gives Gold medals to students topping B.Ed. exams
36.	Activities of the Guidance and counseling unit	V.T.C. Surat is providing counseling services to needy students.
37.	Placements services Provided to students	Provided some time local school managements are inverted for their need.
38.	Development Programs for non-Teaching staff	Computer training oragained by ses.
39.	Healthy practices of the institution	<ul style="list-style-type: none"> • Unique and updated Curriculum • Active Participation of entire Faculty in Curriculum revision as per uni. Norms • Extensive use of technology in teaching, assessment and research • On the basis of performance of students after each assessment, remedial classes, personal assistance and tutorial classes are being organized. • ICT as a internal assessment subject is offered to the students at B.Ed. level • The advanced learners are given additional exercises, assignments and extra reading references.

		<ul style="list-style-type: none"> • Mentoring system is followed during Micro-teaching, Models of Teaching and ICT • Activity Based Strategy is used. • Lecture Method is mostly integrated with Discussion, Question and answer method etc. seminar, quiz, etc are also used as per the need of the topic. • Wherever applicable, Teaching Aids and Power Point Presentation are made.
40	Linkages developed with National/International, Academic/Research bodies	❖ GCERT/NCERT, NCERT, NCTE, NAAC, CCRT, BAOU, IGNOV, NSD, YSCA, SMC, STTI, Com of HE, DEO, DIETS
41	Any other relevant information the institution wishes to add	-



Vijay K. Sevak

Coordinator, IQAC, VTCSCE, Surat



Vinod G. Patel

Chairperson, IQAC VTCSCE, Surat

Approved By Administrative Committee, VTCSCE, Surat



Ketan Dalal

Chairperson Administrative Committee, VTCSCE, Surat

14.10.2014