

**ANNUAL QUALITY ASSESSMENT REPORT**  
**V. T. CHOKSI SARVAJANIK COLLEGE OF EDUCATION, SURAT**  
**YEAR OF REPORT: 2008-2009**

**1. Kindly provide the details of the institution**

Name of the institution: V. T. Choksi Sarvajanic College of Education  
Year of Establishment of the institution: 1961  
Address Line 1: Athwalines,  
Address Line 2: Near Lal-bunglow  
City/Town: Surat  
State: Gujarat  
Postal code: 395007  
Email Address: [principal@vtcbed.org](mailto:principal@vtcbed.org)

**2. NAAC Accreditation/Reaccreditation Details**

Year of accreditation: 2008  
Current Grade: B  
CGPA: 2.58

**3. Institutional Status :** **Permanent Affiliation**

**4. Contact Person Details**

Name of Head of Institution: Vinodbhai G. Patel  
Contact Phone: 9825762614  
Email: [principal@vtcbed.org](mailto:principal@vtcbed.org)  
Website URL: [www.vtcbed.org](http://www.vtcbed.org)  
Name of IQAC coordinator: Dr. K. V. Desai  
Email: drkishorsinh@yahoo.com

**5. Details on Programme Development**

Number of review Committee recommendations under implementation:	00
Number of NAAC peer team recommendations under implementation:	03
Number of UGC/any other expert committee recommendations under implementation:	00

**6. Faculty Details**

Total faculty strength as per norms B.Ed: 1+7  
Total faculty on rolls: 06  
Faculty added during the year: 00  
Faculty position vacant: 01  
Faculty left during the year: 00  
Total number of visiting faculty: 00  
Total number of guest faculty: 01

**7. Qualification of faculty**

Ph.D and Above:	06
M.phil:	01
Masters:	01
Any other(specify):	00

**8. Faculty Qualification improvement**

Ph.D awarded to existing faculty:	00
M.phil awarded to existing faculty:	00
Any other(specify):	00

**9. Administrative Staff Details**

Administrative Staff(total sanctioned):	05
Administrative Staff(actual strength):	12
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	07

**10. Technical support staff detail**

Technical support staff(total sanctioned):	00
Technical support staff(actual strength):	01
Added during the year of reporting:	00
Left during the year:	00
Number of post vacant:	01

PART A INSITITUTE PROGRESSION REPORT

<p>1. Curricular aspect</p>	<ul style="list-style-type: none"> <li>• The curriculum is updated from time to time. Last updated in 2006</li> <li>• Incitation of SCOPE programme</li> <li>• Supplementary Reading in English</li> <li>• ICT in Education CALL 4 ELT</li> <li>• Functional Grammar in English</li> <li>• Lesson Planning Design Reform in ELT</li> <li>• Standardization of Aptitude Test in Gujarati</li> </ul>
<p>2. Teaching-learning and Evaluation</p>	<ul style="list-style-type: none"> <li>• Lectures are supplemented by assignments, seminars workshop</li> <li>• Incitation of SCOPE programme</li> <li>• Supplementary Reading in English</li> <li>• ICT in Education CALL 4 ELT</li> <li>• Functional Grammar in English</li> <li>• Lesson Planning Design Reform in ELT</li> <li>• Standardization of Aptitude Test in Gujarati</li> <li>• Supplementary readers in English for standard- 8,9,10</li> <li>• Club Activities in English and Gujarati</li> <li>• Learning through workshop mode for B.Ed. Trainees and B.Ed. lecturers</li> <li>• Annual Cultural Programme focusing current social context</li> </ul>
<p>3. Research, consultancy and Extension</p>	<ul style="list-style-type: none"> <li>• A State level conference of Ph.D. Supervising Teachers Under the chairmanship of the principal Dr.Vinod g.patel at Surat.</li> <li>• Development of an aptitude test for creative writing in Gujarati: Major Research Project assigned to Dr.Vijay Sevak by GCERT</li> <li>• Functional Grammar Project in English of Dr. Vijay Sevak was sectioned</li> <li>• Award of M.Phill. to Mr.Pravin Parmar</li> <li>• DIET Research grant to Mr.Bhavesh thakar</li> </ul>
<p>4. Infrastructure and Learning Resources</p>	<ul style="list-style-type: none"> <li>• Incitation of SCOPE programme</li> <li>• Supplementary Reading in English</li> <li>• ICT in Education CALL 4 ELT</li> <li>• Functional Grammar in English</li> <li>• Lesson Planning Design Reform in ELT</li> <li>• Standardization of Aptitude Test in Gujarati</li> <li>• Optimal utilization of equipments and computer resources</li> <li>• Dissemination of e-contents has been planned</li> <li>• Some class rooms are ICT enabled</li> <li>• A separate reference section with reading room available</li> <li>• ICT networking through IT centre and LCD facility is available</li> <li>• Computer lab are well equipped</li> </ul>

5.Student Support and Progression	<ul style="list-style-type: none"> <li>• College student Mr.Bhavesh Atodaria was invited as a resource person in ICT in Education ( English) by STTI Gandhinagar</li> <li>• College student Mr. Mayur Patel stood first in the university B.Ed. examination and a gold medal.</li> <li>• Alumni association is formed in the college.</li> <li>• Students avail of hostel, internet and Health facilities of the University.</li> <li>• Grievances redressed mechanism exists and counseling is provided to students.</li> </ul>
6. Governance & leadership	<ul style="list-style-type: none"> <li>• Workshop on ModCom Approach and Fictional English for students and lecturer by government and nongovernment agencies ( Dr. M.I. Joshi memorial trust)(Karmyogi Training)</li> <li>• Linkages with national level institute</li> <li>• Sizable faculty representation on various committees of Apex bodies like NCTE, UGC, IGNOU, BAOU and Universities Faculty involved in selection, Examination and Professional Development activities of the Universities.</li> <li>• Consultancy and support to Schools in conducting Selections, Management and Professional Development activities.</li> </ul>
7.Innovative practices	<ul style="list-style-type: none"> <li>• Promoting Competent Trainee as a resource person to STTI</li> <li>• Collaborative learning</li> <li>• Reasoning is part and parcel of B.Ed.</li> <li>• Theatre in Education</li> <li>• ICT based teaching CDS are developed</li> <li>• Concept Learning</li> <li>• Stage wise Learning –Modcom Approach based design is developed.</li> <li>• Development of support materials and modules</li> <li>• Standardization of a Test on Creative writing</li> <li>• Modcom Approach and functional English based Grammar Work Books were developed</li> <li>• E-learning</li> <li>• Learning through club activities</li> <li>• Cultural input in education: Education Psychology, Social Science</li> <li>• Learning through exhibition</li> </ul>

INNOVATIVE PRACTICES:

PART B:

1	Activities reflecting the goals and objectives of the institution	<ul style="list-style-type: none"> <li>• Proactive in ICT</li> <li>• Cultural Input in ICT</li> <li>• Support Material and Module Making</li> <li>• Change in Design according to current Approaches of</li> </ul>
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		teaching- learning
2.	Add on courses	-
3.	Innovations in curricular design and transaction	<ul style="list-style-type: none"> <li>▪ Active participation of whole faculty in curriculum revision and chairman of the curriculum of frame work.</li> <li>▪ Communication, Micro-teaching and Models of Teaching, Educational Measurement and Evaluation, Curriculum Development, School Experience, Project and Psychology Practical Unique features of B.Ed. program.</li> <li>▪ On the basis of performance of students after each assessment, remedial classes, personal assistance and tutorial classes are being organized.</li> <li>▪ ICT as a internal part of the subject is offered by all students at B.Ed. level.</li> <li>▪ Staff Members, Students, Office and library staff are provided with Computer and Internet Facility.</li> <li>▪ The advanced learners are given exercises, assignments and extra reading references for enrichment.</li> <li>▪ Mentoring system is followed during Micro- Teaching, ICT.</li> <li>▪ Activity Based Strategy is used.</li> <li>▪ Lecture Method is mostly integrated with discussion.</li> <li>▪ Question and answer method, etc. Role playing, Seminar, Quiz, etc. are also used as per the need of the topic.</li> </ul>
4	Inter-disciplinary programs started	-
5	Examination Reforms implemented	Evolution is continuous and comprehensive, transparent and open with feedback
7	Initiative towards Faculty development program	Staff Members are provided with Computer & Internet Facility. Staff members are encouraged to participate in different national and international seminars and conferences.
8	Total number of seminars/ workshops conducted	<ul style="list-style-type: none"> <li>• 3 Seminar / Workshop</li> </ul>
9	Research Project a) Newly implemented b) Completed	<ul style="list-style-type: none"> <li>• Major Research Project on Aptitude Test assigned by GCERT is Completed</li> </ul>
10	Patents generated if any	NIL
11	New collaborative research programme	NIL
12	Research grants received from various agencies	<ul style="list-style-type: none"> <li>• 48000/- GCERT</li> </ul>
13	Honors/Awards to the	<ul style="list-style-type: none"> <li>• Dr. Vijay Sevak is conferred ‘ Sarvajanic Shikshan</li> </ul>

	faculty	<p>Ratna' incited by SES</p> <ul style="list-style-type: none"> <li>• Dr.Vijay Sevak was appointed as a State Co-ordinature for the programme ICT in Education by STTI Gandhinagar</li> <li>• Award of M.Phill. to Mr.Pravin Parmar</li> <li>• College student Mr.Bhavesh Atodaria was invited as a resource person in ICT in Education ( English) by STTI Gandhinagar</li> <li>• Mr.Bhavesh Thakar won prizes in Yuva Mahotsav</li> </ul>
14	Internal resources generated	NIL
15	Community Services	<p>Students go to Rural School for School Experience/ Practice teaching</p> <p>Programs are organized on regular basis for increasing the awareness of students related to topics like: Guidance and Counseling, Health and Hygiene, Cancer, AIDS and environmental etc.</p> <p>Community based survey are undertaken.</p>
16	Teacher and officers newly recruited	-
	Teaching staff ratio	
21	Improvements in the library services	-
22	New books /journals subscribed and their value	<p>Total Books:14025, Value: 97350/-</p> <p>New Books: -</p> <p>Journals / Magazines: 20, Value: 3391/-</p>
23	Courses in which student assessment of teachers is introduced and the action taken on student feedback	<p>B.Ed.</p> <p>Feedback is analyzed and communicated to respective teachers for improvement</p>
24	Unit cost of education Unit cost = total annual expenditure budget (actual) divided by the number of students enrolled.	$3284148 / 100 = 32841.48$
25	Computerization of administration and the process of admission and examination, result issue of certificates	Examination, result processing and issuing of certificates is computerized
26	Increase in the infrastructural facilities	-
27	Technology up gradation	-

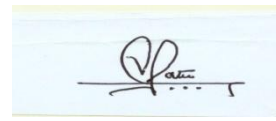
28	Computer and internet access and training to teachers and students	Internet facility available for teachers and students
29	Financial aid to students	Scholarship to the SC / ST students as per rules of Guj. Govt.
30	Activities and support from Alumni Association	Meet once in a year and collect to improve training programme.
31	Activities and support from the Parent Teacher association	NIL
32	Health services	Common university health services for students available and private doctors serve for students.
33	Performance in sports activities	Active participation of students in Cricket, Volley ball, Badminton, chess, table tennis and all facilities are available in college including play grounds.
34.	Incentive to outstanding sportspersons	Winner certification and prizes distributed on annul day celebration. Approximately 22 prizes and 1 gold medal awarded to we trainee stood first in the university examination.
35.	Student achievement and awards	University gives Gold medals to students topping B.Ed. exams
36.	Activities of the Guidance and counseling unit	V.T.C. Surat is providing counseling services to needy students.
37.	Placements services Provided to students	Provided some time local school managements are inverted for their need.
38.	Development Programs for non-Teaching staff	Computer training organized by SES
39.	Healthy practices of the institution	<ul style="list-style-type: none"> <li>• Reasoning and Thinking Exercises to the students are given for hour per week.</li> <li>• Unique and updated Curriculum</li> <li>• Active Participation of entire Faculty in Curriculum revision as per uni. Norms</li> <li>• Extensive use of technology in teaching, assessment and research</li> <li>• On the basis of performance of students after each assessment, remedial classes, personal assistance and tutorial classes are being organized.</li> <li>• ICT as a internal assessment subject is offered to the students at B.Ed. level</li> <li>• The advanced learners are given additional exercises, assignments and extra reading references.</li> <li>• Mentoring system is followed during Micro-teaching, Models of Teaching and ICT</li> <li>• Activity Based Strategy is used.</li> <li>• Lecture Method is mostly integrated with Discussion, Question and answer method etc. seminar, quiz,etc are</li> </ul>

		<p>also used as per the need of the topic.</p> <ul style="list-style-type: none"> <li>• Wherever applicable, Teaching Aids and Power Point Presentation are made.</li> <li>• Examination and result are conducted and declared in time.</li> </ul>
40	Linkages developed with National/International, Academic/Research bodies	❖ GCERT/NCERT, NCERT, NCTE, NAAC, CCRT, BAOU, IGNOV, NSD, YSCA, SMC, STTI, Com of HE, DEO, DIETS
41	Any other relevant information the institution wishes to add	The department has always tried to meet the charter of goals and objectives contained in its Vision. Through different activities Efforts are made to mitigate the discrimination on the basis of sex, caste and religion and region.



**Vijay K. Sevak**

*Coordinator, IQAC, VTCSCE, Surat*



**Vinod G. Patel**

*Chairperson, IQAC VTCSCE, Surat*

**Approved By Administrative Committee, VTCSCE, Surat**



**Ketan Dalal**

**Chairperson Administrative Committee, VTCSCE, Surat**

**14.10.2014**